

**YOUR NAME**

Address | Telephone | Email

**Dear Anna Ward:**

In the first paragraph, indicate your reason for applying for the Scholars with Diverse Abilities Program, and how you learned about the position. Give information to show your specific interest in the organization.

Your middle paragraph(s) should explain why you are interested in being a Mountaineer. Talk about your work experience/volunteer experience and share some information about your hobbies. Highlight your skills, abilities, and traits ***that relate to your participation in the Scholars with Diverse Abilities Program***. Remember that your cover letter tells us about you and is also a writing sample!

Close your letter by sharing how participating in SDAP will influence your future goals. Discuss how SDAP will influence your future career plans.

Sincerely,

*Your handwritten signature*

Your name typed